

Landlord Checklist

Property Address

Tenant

Mobile Email

Pre-Letting Property

Gas Safety Date Renewal

EPC Date

Electrics Checked Smoke Alarms Checked

Inventory Prepared Furniture Checked

Pre-Letting Tenancy

Tenants Referenced	<input type="checkbox"/>	Contracts signed	<input type="checkbox"/>
Inventory signed	<input type="checkbox"/>	Rent taken	<input type="checkbox"/>
Deposit taken	<input type="checkbox"/>	S/O set up	<input type="checkbox"/>

Post-Letting Tenancy

Deposit placed on DPS	<input type="checkbox"/>	Lease Length	<input type="text"/>
Lease Start Date	<input type="text"/>	Lease End Date	<input type="text"/>
Notice to quite Section 21 Date	<input type="text"/>		

Post-Letting Utilities & Council Tax

Gas Meter

In reading

In Date

Out reading

Out Date

Electric Meter

In reading

In Date

Out reading

Out Date

Water Meter 1

In reading

In Date

Out reading

Out Date

Water Meter 2

In reading

In Date

Out reading

Out Date

Council Tax switched to tenants name

